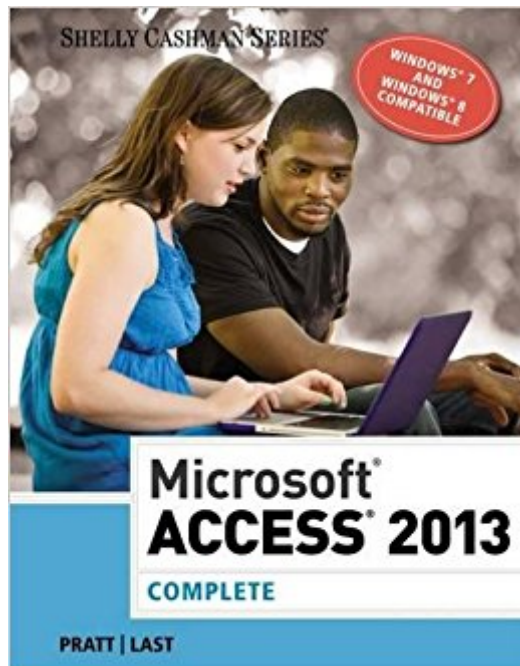




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# Microsoft Access 2013: Complete (Shelly Cashman Series)



## Synopsis

Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With MICROSOFT ACCESS 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of MICROSOFT ACCESS 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students.

## Book Information

Series: Shelly Cashman Series

Paperback: 600 pages

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Average Customer Review: 4.3 out of 5 stars 28 customer reviews

Best Sellers Rank: #54,236 in Books (See Top 100 in Books) #12 in Books > Computers & Technology > Databases & Big Data > Access #64 in Books > Computers & Technology > Software > Microsoft > Microsoft Office #73 in Books > Textbooks > Computer Science > Database Storage & Design

## Customer Reviews

Office 2013 and Windows 8: Essential Concepts and Skills. Office 365 Essentials. 1. Databases and Database Objects: An Introduction. 2. Querying a Database. 3. Maintaining a Database. 4. Creating Reports and Forms. 5. Multitable Forms. 6. Advanced Report Techniques. 7. Advanced Form Techniques. Index. Quick Reference. Important Notes for Windows 7 Users.

Philip J. Pratt is Professor Emeritus of Mathematics and Computer Science at Grand Valley State

University, where he taught for 33 years. His teaching interests include database management, systems analysis, complex analysis, and discrete mathematics. He has authored more than 75 textbooks and has co-authored three levels of Microsoft Office Access 2013 books for this popular Shelly Cashman Series and A GUIDE TO SQL. Mary Z. Last has taught computer information systems since 1984. She retired from the University of Mary Hardin-Baylor, Belton, Texas, where she served as Associate Professor and the Director of the Center for Effectiveness in Learning and Teaching. Ms. Last is actively involved in the Computing Educator's Oral History Project that encourages young women to pursue careers in math and science. She has been a contributing author to the Shelly Cashman Series since 1992. She also authors many instructor resources for database texts.

I picked up this class almost as an afterthought for my degree. However, now that I started working from this book I realized that there are some aspects of Access that I could easily see being used in my work place. I am currently using this to help create a better inventory system than what we currently use. The layout of this book is very nice, and the way it steps you through the problems is very easy and informative. The nice thing is that once it shows you the basic steps to do something, subsequent steps just ask you to do it without showing the steps again....forcing you to remember how you did it. There is a ton of information in the margins of this book, and it really describes common issues you may encounter why working through it and explains what the possible error was. I picked this up new when it was \$35, compared to the current \$100. So if you can find it for a good price, it makes it even better!!

Bought the book for a Database Management course. Book is as described. I'm only halfway through my course but the book shows a lot of screen shots and has detailed explanations on how to do different actions through Microsoft Access. There is a free link listed inside for the databases used and their corresponding files.

Simply the best methodology to starting your database career. It is easy read and follow. I enjoyed studying Microsoft 2013 American College of Technology (ACOT), thus, it will be my goal to move forward to Oracle, as well. Fantastic delivery of instruction by author Phillip J. Pratt. Antonio Ivan Easterling sends his respects.

this book in form that is very helpful. If you are experienced or a beginner this is a great way to get

comfortable with this program.

Would recommend. We rented this book and I appreciate the opportunity to do that rather than buy. It is just easier to rent it and return it when done.

This edition only goes to Chapter 7. Needed more chapters for my class. The description reads that there is 600 pages when there is NOT!!!!

The Shelly Cashman books are very easy to work through on your own. This one has helped me a great deal in learning Access for work.

great

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